

LETTING HANDBOOK APPENDIX 2

HIRE AGREEMENT

This Agreement dated is made BETWEEN (1) the Parochial Church Council of the Church of St Mary and St John, Balham (“the PCC”) and (2) the Hirer
..... (for and on behalf of Hirer and the users in respect of whom this agreement is made)
in consideration of the sums mentioned below:

1. The PCC AGREES to permit the Hirer and the users to use that part of the premises of the Church of St Mary and St John (“the Church Building”) designated in paragraph 1.2 below for the purposes, periods and at the fee described below:

1.1 Purpose of Hiring:

1.2 Part of the Church Building permitted

1.3 Period of Hiring:
Dates: from to
Hours: from to
Dates: from to
Hours: from to
Dates: from to
Hours: from to

Excluding particular dates:
from to
from to
from to

1.4 Hiring fee £.....
Less deposit received £.....
Balance £..... payable on or before.....

1.5 Authorised signature of PCC.....
NAME (BLOCK CAPITALS).....
POSITION HELD.....
Address.....
.....Tel No.....

AND

2. The HIRER AGREES to observe and perform the terms, conditions and provisions contained in the Lettings Handbook from time to time being in force and whose signature below signifies that Handbook Edition number as having been read and understood and that evidence of compliance will be produced promptly to the PCC if requested

2.1 HIRER (on behalf of the Hirer and the users).....
Signature of individual hirer or representative organisation.....
NAME (BLOCK CAPITALS).....
POSITION HELD.....
Address.....
.....Tel No.....